



# THAILAND

## Film Incentive Measures

Thailand Film Office  
Department of Tourism

## Application Form

2017



# Application Form for Thailand Incentive Measures

## Thailand Film Office Use Only

Date Received .....	Officer
Time Received.....	.....
Reference No. ....	.....

**Title of Production :** .....

## Section A Applicant

### 1. Applicant Company

Company Name..... Country.....

Registered Address .....

.....

Telephone..... Facsimile .....

Email ..... Website.....

### 2. Owner of Company or Company Authorized Person

Family Name.....Given Name .....Middle Name .....

Registered Address .....

.....

Country..... Nationality .....Country of Citizenship .....

Passport Number.....Telephone.....Facsimile .....

Mobile..... Email .....

### 3. Authorized Person for the Film Project in Thailand

Same as No. 2

Family Name.....Given Name .....Middle Name .....

Registered Address .....

.....

Country..... Nationality .....Country of Citizenship .....

Passport Number.....Telephone.....Facsimile .....

Mobile..... Email .....

## 4. Copyright Holder of the Production

Company Name .....

Registered Address .....

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Country.....Telephone..... Facsimile.....

Email ..... Website.....

## 5. Thailand Production Service Company

Company Name.....

Registered License Number.....

Registered Address .....

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Telephone.....Facsimile.....

Email .....Website.....

Contact Person name.....Mobile.....

## 6. Co-production with Thai company (If not applicable, skip to no.7)

Thai Company Name.....

Registered Address .....

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Telephone.....Facsimile .....

Email .....Website.....

Contact Person name.....Mobile.....

## 7. Co-production with Foreign companies (If not applicable, skip to Section B)

1. Company Name.....Country.....

Contact Name ..... Email.....

2. Company Name.....Country.....

Contact Name ..... Email.....

3. Company Name.....Country.....

Contact Name ..... Email.....

4. Company Name.....Country.....

Contact Name ..... Email.....

## 1. Production Details – Physical Production

① Format (Please select all relevant boxes)

Feature Film

All Mini – series

Music Video

Short Film

Reality Show

Documentary

Television Episodes

Other (Describe) .....

② Estimated running length (in minutes) .....

③ If Television Episodes how many episodes are being filmed in Thailand .....

④ Estimated percentage of the production to be filmed in Thailand.....

⑤ Proposed principle photography dates in Thailand

Start ..... Finish.....

⑥ Estimated physical production budget in Thailand (Thai Baht).....

⑦ Schedule completion date of full production until ready for sales and distribution Year..... Month.....

## 2. Production Details – Post Production

① Services (Please select relevant boxes)

Animation

Visual Effect (VFX)

3D conversion

Editing

Music and Scoring

Sound Design Editing and Mixing

Voice over

Subtitles

Colour Correction

Others :.....

② Proposed Post Production Date in Thailand

Start ..... Finish .....

③ Estimated post production budget in Thailand.....

④ Post production companies Name

1..... Type of Service.....

2..... Type of Service.....

3..... Type of Service.....

⑤ Estimated percentage of the post production to be produced in Thailand.....

### 3. Synopsis

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## 1. Category of Incentive claimed

Local production spending over 50 Million Thai Baht

**Main (15%)**

**Additional (up to 5%)** - If you think the production qualifies for the **additional incentive measure**, please provide relevant information

**Key Personnel (3%)** Fill in the table C-2 (Key Personnel)

**Promotion of Thailand (2%)** Fill in the table C-3 (Promotion of Thailand)

## 2. Additional Incentive - Key Personnel

Select the leading crew members and talent who are of Thai nationality in table below. Please note that you must score more than 35 points or 70% in order to be eligible for this additional 3% incentive.

	Creative talent and leading crew members with domicile in Thailand	Points	Select applicable (✓)
1	Director	6	
2	Co-Director	3	
3	Second Unit Director	2	
4	First Assistant Director	2	
5	Screenwriter	3	
6	Leading role by actor/ actress	4	
7	Supporting role actor/actress	3	
8	Director of Photography	4	
9	Second Unit of DOP (Director of Photography)	2	
10	Editor	2	
11	Production Designer	2	
12	Sound Editing	2	
13	Sound Mixing	2	
14	Visual Effects Supervisor	2	
15	Composer	2	
16	Costume Designer	2	
17	Key Make Up	1	
18	Key Hair Artist	1	
19	Stunt Director	3	
20	Stunt Coordinator	2	
	<b>Total</b>	<b>50</b>	Your Scores

### 3. Additional Incentive - Promotion of Thailand

check and fill in the table below for the positive value of promote Thai tourism. Please note that point must more than 17.5 point or 70%.

	Categories	Detail	Point	Select applicable (✓)	Scene No.
1	Location	Positive reflection of Thailand	5		
		Beautiful scenery	5		
		Promote specific location that Ministry of Tourism announce	5		
2	Culture	Thai cultural/ lifestyle (For example Food, Costume languages etc.)	5		
		Thai tradition or Thai event	5		
<b>Total</b>			<b>25</b>		

#### Conditions

1. The committee would consider projects which fosters overall positive image and strength of Thailand.
2. Parts of the filming location in Thailand will have to be done at places of interest and has to be shown for no less than 5% of the total run time of the project. The list of locations will be announced on an annual basis by The Thailand Film Office.
3. The additional incentive of 2% will be rewarded after the submission of the final completed project to be reviewed and approved by the committee. The Committee would consider these main criteria:
  - Direct positive impact towards tourism industry for Thailand
  - Incorporation and Communication of positive essence of Thai Culture
  - 'Feel-Good' factor for Thai public / Thai audience

## Section D

## Financial Details

### 1. Bank Details of the Applicant Company

This shall be the bank account to which the refunds shall be transferred

Account Name ..... Account Number.....

Bank Name ..... Branch .....

Bank Address .....

Swift Code..... IBAN.....

### 2. Bank Details (Special Purpose Account) for the production in Thailand

Bank Name ..... Branch .....

Account Name ..... Account Number.....

### 3. Production Company's Auditor details in Thailand

Company Name ..... Contact Person .....

Registered Address .....

Telephone..... Facsimile .....

Email ..... Website.....

Contact Person.....

## Section E

## Relevant Questions

- ① Have you been engaged by another company to produce this film?  
 Yes  No If Yes, please attach relevant documents in section.....
- ② Has the company applied and filmed other productions in Thailand?  
 Yes  No If Yes, please specify:.....
- ③ Has the company received the incentive measure for other production in Thailand?  
 Yes  No If Yes, please specify:.....
- ④ Is this the production's first application for incentive in Thailand?  
 Yes  No If No, please specify .....
- ⑤ Has the production been approved or received other funding from other Government department in Thailand?  
 Yes  No If Yes, please specify .....
- ⑥ Has the company received any other incentive from any other countries for this project?  
 Yes  No If Yes, please specify .....



1. Applications will be considered on Thailand most benefit basis based on the allocated budget of each fiscal year according to the rules and regulations of the committee.
2. The Incentive Measure primary aims is to promote filming in Thailand,
3. The Incentive Measure is managed by Department of Tourism, Ministry of Tourism and Sports. All decisions by the committee members regarding the Incentive Measure shall be considered as final.
4. The Incentive Measure can be nullified with immediate effect under the following conditions:
  - The Applicant can not execute the project as per the approved and agreed timing of the production in Thailand
  - The Applicant does not submit the audited statement or any relevant documents as per the announcement in time as per the announcement
  - The Production is not being filmed as per the approved script by Thailand Film Office
  - Negative impact to the natural resources and environment
5. In the event of a legal dispute, arbitration procedure or court orders, the committee reserves the rights to withhold the approved incentive until the matter is settled or the committee sees appropriate to release the same. The committees' decision in such matters is considered as final.
6. The expenses that can be included in the Total Local Spend will include periods from Pre Production, Production and Post Production of the Project. The expenses will accumulate from the day the shoot approval has been granted for the Production from Thailand Film Office
7. Expenses for the Production that is incurred out of Thailand will not be included as part of the Qualified Local Spend
8. The money received towards production from local source in Thailand such as gifts, sponsorships, production placement fees, etc, will not be included as part of the Qualified Local Spend
9. In the event that the Qualified Local Spend exceeds the submitted or approved budget, the production has to submit supplemental report for increase Qualified Local Spend. The committee reserves the rights to review such request and approve the additional Incentive Measure as per its discretion. However, the maximum permissible increase in the total Qualified Local Spend will be capped at 15% of the submitted or approved budget
10. The submitted or approved budget can not have Contingency of over 10% of total Production Budget.
11. All banking fees are on your own cost

I/We Accept the Terms and Conditions of the Thailand Incentive Measures

<u>Section A</u>	<u>Select applicable (✓)</u>	
	♦ <b>Film Permit for Filming in Thailand</b>	
	♦ <b>Document required: Applicant Company</b> - Registration certificate of the company*	
	♦ <b>Document required: Owner of the Company or Company Authorized Person</b> - A Copy of Passport (Photo Page) or National Identity Card *	
	- Registration certificate of the company*	
	- Passport Photo	
	- Business card	
	♦ <b>Document required: Authorized Person for the Film Production in Thailand</b> - A Copy of Passport (Photo Page) or National Identity Card *	
	- Passport Photo	
	- Registration certificate of local coordinator in Thailand	
	- Business card	
	♦ <b>Document required: Copyright Holder of the Production</b> - A Copy of Passport (Photo Page) or National Identity Card *	
	♦ <b>Document required: Thailand Production Service Company</b> - Business card	
	- Production service agreement	
	- Registration Certificate with Thailand Film Office	
	- Company Registration	
<u>Section B</u>	<u>Select applicable (✓)</u>	
	♦ <b>Synopsis</b>	
	♦ <b>Post Production service agreement</b>	
<u>Section C</u>	<u>Select applicable (✓)</u>	
	♦ <b>List all of Deal Memo</b>	
	♦ <b>Additional document for promotion Thailand description</b>	
<u>Section D</u>	<u>Select applicable (✓)</u>	
	♦ <b>Bank Letter</b>	
	♦ <b>Banking information</b>	
	♦ <b>Additional document - auditor's registration details</b>	
	♦ <b>Certificate auditor</b>	
	♦ <b>Budget Sheet form (Movie Magic Format only)</b>	

All required documents must be submitted in totality for Thailand Film Office to accept the application

**Remark :** \*Document to be Notary to public to be notarized by The Royal Thai Embassy or The Royal Thai Consulate General

# DECLARATION BY APPLICANT

I.....,in my capacity as.....on behalf of ..... hereby declare that the information in this application for payment is a fair and true reflection of the project and that all relevant information has been disclosed. I am aware of the fact that the information which I have submitted above will have a material bearing on the adjudication of the application and if it, therefore, subsequently transpires that any information in the application and addenda is not correct, or that certain information was omitted, the Adjudication Committee can render the application invalid and be entitled to withdraw or amend its approval, without prejudice to its rights.

This application (with any addenda), if successful, will form part of your contact with the Department of Tourism.

Signature.....

Signed at.....on the.....of.....20.....

Designated Film Office authority .....

Designation (Rank).....

Date.....Place.....